

**Welcome to CCEL Christchurch!**

Thank you for choosing to study at CCEL. We are sure you will have a great time in New Zealand.

**Homestay**

- If you need homestay accommodation, we will find a host family and send you their details as soon as we can. Please contact your host family to introduce yourself.
- Your host family will meet you at the airport. They will wait in the arrivals area and hold a sign with your name on it. Please give your flight details to your agent as soon as possible.

**The first day**

- Please bring your passport, your insurance paper (in English), paper and a pen.

8.30am – 8.50am	Arrive at CCEL reception with passport and insurance Meet our staff and the other new students
9.00am – 10.00am	Welcome Test and interview
10.00am – 11.00am	Orientation and tour
11:00am – 11.15am	Break
11.15am – 12.15pm	Orientation continued (including your class and timetable information)
12:15pm – 12.45pm	Lunch
<b>AND</b>	
12:45pm – 1:45pm	General English students - Orientation to CCEL eLearning
<b>OR</b>	
1:15pm – 5:30pm	Cambridge Exam Preparation, IELTS, Business English and EAP students join their new class

**Getting help**

If you have any problems on arrival in New Zealand (e.g. at the airport etc.), please contact us on our 24 hour emergency number (+64) 027 226 4409.

If you have questions or problems while you are at CCEL, we have many people who can help you:

- You can talk to the homestay staff about your host family.
- You can talk to the administration staff about your study plans, visa, insurance or changing your course.

We also have first language support staff. If you need help in another language please tell us so that we can arrange help.

The NZ Ministry of Education has a Code of Practice to make sure that schools in NZ take good care of International Students. You can get a copy of the Code from your agent, or from [www.minedu.govt.nz](http://www.minedu.govt.nz).

We hope that you will visit our Facebook page [www.facebook.com/ccelnz](http://www.facebook.com/ccelnz) and [www.ccel.co.nz](http://www.ccel.co.nz) to find out more about CCEL. We look forward to meeting you in New Zealand!

Yours sincerely



Glenys Bagnall  
PRINCIPAL